



Wycombe Museum Gallery Assistant Volunteers

We are looking for enthusiastic and organised volunteers to help keep our galleries at their best!

We are a family friendly, local history Museum now managed by the Wycombe Heritage and Arts Trust and situated in High Wycombe, Buckinghamshire and located in a Grade II listed house surrounded by beautiful gardens. We host seven galleries including our Art Gallery, temporary gallery, interactive old kitchen and Chair Gallery displaying our famous chair collection. Find out more about us and our collection via our website wycombemuseum.org.uk

Wycombe Museum and our volunteers

Volunteers are a vital and valued part of the Wycombe Museum family. We value every skill that people bring and every minute that people give to us, and endeavour to have every volunteer feel appreciated and enjoy the time they spend helping us. We strive to have a relationship with our volunteers based on mutual respect and understanding.

What is involved?

Our galleries are very important to us and our visitors. Caring for our cases and making sure our interactive elements are ready for our younger visitors, is a vital part of keeping the Museum running. You would be improving the visitor experience and making sure that everyone who steps through our doors has had the best opportunity to view our collection and the history of Wycombe. Some things you might be doing...

- Checking galleries and cases for issues
- Tidying the interactive elements of our galleries
- Re-stocking the arts and crafts activities
- Informing staff of stock shortages
- Light cleaning
- Helping improve visitor interaction with the galleries and objects

Who would be supporting me?

Volunteer Manager, would be your main point of contact. On the day, the Duty Manager will be on hand to help and support you. For the project in general Catherine, our curator, will be your point of contact.

Where and when would I be volunteering?

Volunteers will be based at Wycombe Museum located on Priory Avenue, High Wycombe, Buckinghamshire, HP13 6PX.

Volunteers are asked to commit to one regular morning or afternoon a week, (weekdays and weekends 9.45am to 1.15pm or 1.15pm to 5.15pm), but we are flexible to suit your needs.

What is Wycombe Museum looking for?

We are looking for a friendly, proactive, enthusiastic person who is happy to get stuck in, learn new skills and adhere to health and safety regulations.

As a visitor facing role we are looking for someone who is happy to chat to people of all ages and all backgrounds, helping to make them feel welcome and comfortable during their visit.

We would like volunteers to wear something smart-casual, except for some activities where you will want to be comfy instead (for example when cleaning cases).

What skills and qualifications do I need?

All you need is enthusiasm and a willingness to learn- you will have some help learning everything else. An interest in Wycombe History is a bonus! If you do have any experience with galleries- please do let us know.