



Wycombe Museum Digital Communications Volunteers

We are looking for computer savvy and creative volunteers to help with our online activities!

We are a family friendly, local history Museum now managed by the Wycombe Heritage and Arts Trust and situated in High Wycombe, Buckinghamshire and located in a Grade II listed house surrounded by beautiful gardens. We host seven galleries including our Art Gallery, temporary gallery, interactive old kitchen and Chair Gallery displaying our famous chair collection. Find out more about us and our collection via our website wycombemuseum.org.uk

Wycombe Museum and our volunteers

Volunteers are a vital and valued part of the Wycombe Museum family. We value every skill that people bring and every minute that people give to us, and endeavour to have every volunteer feel appreciated and enjoy the time they spend helping us. We strive to have a relationship with our volunteers based on mutual respect and understanding.

What is involved?

The internet has quickly become the best way to reach people! You would be helping us improve our online presence, including our website and social media accounts, so we can connect to more people.

Some things you might be helping - to...

- Improve our website
- Improve our social media presence
- Start a blog about our Museum, volunteers and our objects
- Maintain our website
- Keep our online ticketing system up to date
- Link our Museum and its events to third party websites
- Research ways to improve our online presence

Who would be supporting me?

Volunteer Manager, would be your main point of contact. Help on the project will come from the member of staff leading that activity.

On the day, the Duty Manager will be on hand to help and support you.

Where and when would I be volunteering?

Volunteers will be based at Wycombe Museum located on Priory Avenue, High Wycombe, Buckinghamshire, HP13 6PX.

Volunteers are asked to commit to one day a week, but we are flexible to suit your needs.

What is Wycombe Museum looking for?

We are looking for a creative, computer savvy and enthusiastic person who is happy to get stuck in, learn new skills and adhere to Museum policy.

We would like volunteers to wear something smart-casual, but as an office-based role we are flexible with this.

What skills and qualifications do I need?

All you need is enthusiasm and a willingness to learn- you will have some help learning everything else. An interest in Wycombe History is a bonus! If you do have any experience with website editing or social media- please do let us know.